

Analyzing a Document



A. Identifying the Document

1. Author or Source: _____
2. Title: _____
3. Date Published: _____
4. Type of Document: _____
5. Proper Bibliographic Citation: _____

B. Putting the Document in Context

1. Suggest two or three appropriate titles for this primary source:

2. Describe the purpose of the document or its intended audience. Why was it written?

3. Select some direct quotes from the document that help explain its purpose.

4. Where would you look for additional documents of this type?

C. Using the Document

1. List the most important pieces of information conveyed by the document.

2. What questions does the document suggest?

D. Evaluating the Document

1. Is the document reliable? List any errors or misleading statements.

2. Make a statement about how useful this document is for your particular interests.