

# **FOR TEACHERS:** **HISTORY EXPO BUS RESERVATION FORM - 2019**

This reservation form must be returned to the Chicago Metro History Fair by Tuesday, April 23, 2019.

It may be emailed to [historyfair@chicagohistory.org](mailto:historyfair@chicagohistory.org) or faxed to 312-799-2454

All permission forms and fees are due in the History Fair office (Chicago History Museum, 1601 N. Clark) by Thursday, April 25, 6pm.

**Please complete, save file as SCHOOLNAME-bus.doc and return to CMHF**

School \_\_\_\_\_

History Fair Teacher Contact \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

I plan to bring bus fee to the History Fair office (Chicago History Museum, 1601 N. Clark).

Please invoice my school. Email the invoice to \_\_\_\_\_.

**CHAPERONES:** Each group traveling by bus must designate one chaperone who will supervise the students while they are on the bus *and* in Springfield. This chaperone may be a teacher, parent, or other responsible adult. CMHF requires *one* chaperone per *six* students.

Chaperone (Required) \_\_\_\_\_

Second Chaperone (*if required*): \_\_\_\_\_

**STUDENTS:**


**Additional adults who wish to travel with your group (name/relation/phone)\***

Name of adult	Student name & relation to student	Mobile Phone
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Name of adult	Student name & relation to student	Mobile Phone
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**CANCELLATIONS RECEIVED AFTER April 29<sup>th</sup> ARE NON-REFUNDABLE**