



Chicago History Fair | Chicago History Museum
1601 N Clark Street, Chicago, IL 60614
312.799.2153 phone | 312.799.2454 fax

Teachers: Give to your STUDENTS & PARENTS/GUARDIANS

RE: Bus Option for the Illinois History Day on Thursday, May 2, 2019

Congratulations – your project has advanced to the Illinois History Day where it will be evaluated by state judges and receive a ribbon—it may be eligible for special awards too. But the REAL REWARD is the trip and opportunity to show your work at and visit the state’s capital.

For your convenience, the Chicago Metro History Fair has reserved coach buses (on-board washrooms, cargo area) from Windy City Limo, a CPS-approved vendor. The bus will depart very early on Thursday, May 2 and return that evening.

- Inform your History Fair teacher as soon as possible if you want to take the bus.
- Return the **permission form**, signed by your parent or guardian, to your teacher by **Thursday, April 25**, if you wish to take the bus. Last day to cancel is April 29th, 4pm.
- The cost of the round-trip fare and boxed meal is **\$55** (all children and adults). Checks should be made payable to the Chicago History Museum. *In the memo section, please write “History Fair” and the student name(s) and the name of the school.* Cash and money orders are also accepted, but must include the name of the traveler/s. **The fee is non-refundable.** Turn in the fee with your permission form to your History Fair contact teacher.
- Bring additional cash for lunch on your own in Springfield or a bag lunch. You might also want to bring snacks and a water bottle. The bus will *not* stop for breakfast—bring something. Avoid nuts please. The fee above includes a box meal provided for the return trip.
- Bring 3 copies of Summary Statement and Annotated Bibliography for the presentation. The buses have storage areas for exhibits and props. (Documentaries will have been uploaded by April 24.)
- Students and chaperones **must arrive by 5:45 a.m.** at the southwest corner of **STATE & HARRISON STREETS** (next to Jones College Prep HS). **All buses will leave at 6:00 am sharp!**
- A family member and/or guardian must **pick you up** in the evening at the same location. The buses will return **between 8:00 p.m. and 8:30 p.m.** We ask that your ride arrives on time, you will have the opportunity to call home when we are an hour away from downtown.
- *If you use the History Fair bus option you must return on the same bus – no exceptions.*
- The Illinois History Day will be held at the Bank of Springfield Center (formerly known as the Prairie Capital Convention Center) in Springfield. The address is 1 Convention Center Plaza (9th & Adams).

Space on the buses is limited and fills up quickly. The Chicago Metro History Fair cannot guarantee you a seat on the bus if you fail to make reservations by the indicated time. If you have any questions call the History Fair at 312.799.2153 or email historyfair@chicagohistory.org.