



Chicago History Museum

# CORPORATE EVENTS

# MORSE GENIUS CHICAGO ROOM

The Chicago History Museum's signature event space, fully equipped with A/V capabilities including sound system, projectors, and screens on both ends of the room.

## ROOM CAPACITY

**RECEPTION** 600  
(Strolling)

**SEATED DINNER** 310

**SEATED DINNER** 260  
(With a band)

**THEATER STYLE** 228  
(On each side of the room)

**CLASSROOM STYLE** 91  
(On each side of the room)

**CONFERENCE STYLE** 50  
(In a hollow square)

**ENTIRE MUSEUM** 800  
(Internal only)

**ENTIRE MUSEUM** 1500  
(with plaza)



\* All rentals include building security, coat check personnel, janitorial services, and a member of the special events staff on-site from set-up to break-down.





# ADDITIONAL SPACES



## CONFERENCE ROOMS

The Guild Room offers a convenient setting for meetings of up to 50 guests with complete audio visual capabilities and views of Lincoln Park. The Mandel Room can accommodate up to 40 guests and is ideal for board meetings, an intimate lecture or as a breakout room.

## NORTH & CLARK CAFE

On the Museum's southwest side, the space is filled with natural light from its floor-to-ceiling windows. Featuring cathedral ceilings and views of Lincoln park, the space is perfect for intimate gatherings.



## McCormick Theater

Featuring original 1932 architecture, this fully renovated theater retains its charm while offering state-of-the-art movie theater sound and projection. The adjacent Guild Gallery can be used for additional set-up and event space.

# FOOD & BEVERAGE



## CATERING

---

Clients can choose from our exclusive caterers.

### **BLUE PLATE CATERING**

[blueplatechicago.com](http://blueplatechicago.com)

Elinor Brown

312.363.6196

[ebrown@blueplatechicago.com](mailto:ebrown@blueplatechicago.com)

### **LIMELIGHT CATERING**

[limelightcatering.com](http://limelightcatering.com)

Devon Brennan

773.292.9100

[dbrennan@limelightcatering.com](mailto:dbrennan@limelightcatering.com)

### **NORTH & CLARK CAFE**

[chicagohistory.org/northclarkcafe](http://chicagohistory.org/northclarkcafe)

Melissa Scheerer

312-799-2121

[mscheerer@tasteamerica.net](mailto:mscheerer@tasteamerica.net)

### **FOOD FOR THOUGHT**

[fftchicago.com](http://fftchicago.com)

Carrie Bucaro

224.935.4515

[cbucaro@fftchicago.com](mailto:cbucaro@fftchicago.com)

### **PARAMOUNT EVENTS**

[paramounteventschicago.com](http://paramounteventschicago.com)

Jodi Fyfe

773.880.8044

[jodi@paramounteventschicago.com](mailto:jodi@paramounteventschicago.com)

## COCKTAILS

---

All beverages served at the Chicago History Museum must be provided through our in-house beverage program. We offer several packages and can customize beverage services to meet your needs.

\* The Chicago History Museum houses priceless artifacts. We maintain a list of recommended vendors familiar with our operating procedures to aid in your planning.

# EQUIPMENT

## TABLES & CHAIRS

The Museum handles table and chair rental at cost. Pricing for popular items are listed below. Additional options are available, please inquire with the Special Events department for more details.

<b>60" ROUND TABLE</b>	\$10.80 per table
<b>72" ROUND TABLE</b>	\$15.50 per table
<b>30" ROUND CABARET TABLE</b>	\$10.00 per table
<b>30" ROUND HIGHBOY TABLE</b>	\$15.00 per table
<b>6' RECTANGULAR TABLE</b>	\$10.30 per table
<b>6' X 18" SCHOOLROOM TABLE</b>	\$14.50 per table
<b>8' RECTANGULAR TABLE</b>	\$11.05 per table
<b>IVORY WOOD GARDEN CHAIR</b>	\$6.50 per chair
<b>CHIAVARI CHAIRS</b>	\$9.50-12.50 per chair





# AUDIO VISUAL

## AUDIO VISUAL

---

Please contact the Special Events Department for specs for each of our spaces

- PROJECTOR PACKAGE** \$250
- 9'X12' screen
  - 4500 Lumen projector
  - Cabling
  - A/V Setup



- SOUND PACKAGES** \$75
- Option 1*
- One wireless microphone with podium.
- Option 2* \$125
- Up to four wireless Microphones with podium.



- A LA CARTE A/V RENTAL**
- Laptop \$250
  - DVD use \$100
  - CD use \$50
  - Dedicated A/V tech \$50/hr
  - Baby Grand Piano \$250



# READY TO RESERVE?

- Please contact the Chicago History Museum Special Events Department at **312.799.2254** or **events@chicagohistory.org** to inquire about availability.
- To secure the space for your event, a non-refundable 50% deposit and signed contract are required. Dates can only be reserved upon receipt of both items.
- All payments should be made by check to The Chicago Historical Society. The full amount is due 60 days prior to the event. If the event is canceled within 60 days of the reserved date, the full balance is non-refundable.
- Non-profit groups receive a 20% discount on rental fees.
- Pending availability, the Museum Store may be open during the event.



Our dedicated Special Events Staff  
are eager to help you  
book the perfect event.

**CALL | 312.799.2254**  
**EMAIL | EVENTS@CHICAGOHISTORY.ORG**  
**1601 N. CLARK STREET**  
**CHICAGO, IL 60614**

Chicago**History**Museum