Process Paper and Title Page

All History Day projects must include a process paper that explains the student or group's research process.

What is a Process Paper?

The process paper must be 500 words or fewer, and must not include quotes, images, or captions. The process paper words are counted separately and are not a part of the word count in the paper, exhibit, or website categories. Your process paper must answer the following questions:

1. How did you choose your topic and how does it relate to the annual theme?
2. How did you conduct your research?
3. How did you create your project?
4. What is your historical argument?
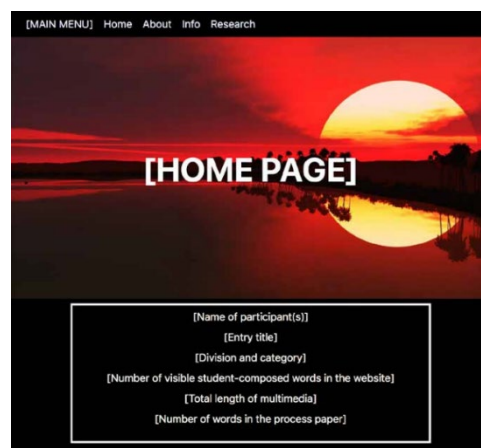5. In what ways is your topic significant in history?

The Title Page

Process papers should also include a title page (the Home Page for websites). The title page must include only the title of your entry, your name(s), the contest division and category in which you are entered, and applicable word counts.

What this means for your project category

Websites:

The home page of your website should contain the title of your entry, your name(s), the contest division (junior or senior), the student-composed word count of your website, and the word count of your process paper. You should also write a Process Paper which should be uploaded and embedded in your website along with your Annotated Bibliography.

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[HOME PAGE]

[Name of participant(s)]
[Entry title]
[Division and category]
[Number of visible student-composed words in the website]
[Total length of multimedia]
[Number of words in the process paper]

All other categories:

You will write a Process Paper with a title page that includes only the title of your entry, your name(s), the contest division (junior or senior), your student-composed word count (exhibits only), and your process Paper word count. These will be submitted with your other project materials (like your bibliography) as a part of your project registration.

PAPER	EXHIBIT	PERFORMANCE	DOCUMENTARY
Title	Title	Title	Title
Name	Names	Name	Names
Junior Division	Senior Division	Junior Division	Senior Division
Paper	Group Exhibit	Individual Performance	Group Documentary
Paper: 2,406 words	Exhibit: 495 words	Process Paper:	Process Paper:
Process Paper:	Process Paper:	435 words	415 words
410 words	485 words		

Tips:

- Focus on answering the five parts of the process paper clearly and directly.
- [Look at examples from the National Contest](#) – all categories have process papers you can use as a model.
- Remember to stay under 500 words. There is no minimum word count as long as you address all five parts of the paper.