



## Catering for Meetings & Events at the Chicago History Museum

Thank you for selecting the North & Clark Café for your drop off catering needs. Please refer to the following guidelines when utilizing the catering services of the North & Clark Café.

### **Catering:**

- The North & Clark Café will be able to accommodate catering for groups of up to 50 guests. The minimum on orders is 10 guests.
- Please note that most catering orders require a **minimum of three to four days notice**. Some exceptions may be allowed to this if product is available. Please contact the Café manager should you have a last minute order.
- Some catered meetings/events may require the cost of an additional staff person at \$25 per hour (with a four hour minimum).
- The catering menus are based off of our current Café menu. Should you require something more custom, the Café may be able to service your event. The Café manager will advise if an event is too complex for the Café to service.

### **Beverages:**

- Soft Drinks, Coffee, Tea etc...may be purchased through the North & Clark Café.
- All Alcohol Beverages and mixers must be ordered through the CHM Beverage Program. Please contact the Corporate Events office at 312.799.2254.

# Breakfast Packages

Please allow (3) three days notice for all breakfast orders.

There is a ten person minimum and a fifty person maximum for all breakfast selections.

## **Pullman Express**

Assorted Mini Breakfast Goodies

\$4.00 per person

## **O'Hare Breakfast**

Fresh Fruit Salad

Mini Breakfast Goodies

Mini Bagels served with Cream Cheese, Jam  
& Butter

\$6.50 per person

## **Gold Coast English Breakfast**

Fresh Fruit Kebobs

Freshly Baked Scones

Breakfast Bundt Cakes served with  
Marmalade & Butter

\$8.00 per person

# Lunch Selections

Please allow (4) four days notice for all hot lunch orders.

There is a ten person minimum and a fifty person maximum for all lunch selections.

Lunch is served hot in chafers.

## Grant Park

Salad of Mixed Greens, Tomato, Carrot  
Threads and Croutons served with  
Thousand Island Dressing  
Oven-Roasted Potatoes  
Tuna Melt with Sharp Cheddar on an  
English Muffin

OR

Sloppy Joe on Soft Egg Bun  
**12.00 per person**

## Chinatown

Crisp Romaine, Spinach, Toasted Almonds,  
Sesame Seeds, Crispy Wontons, Cucumber,  
Carrot Threads and Scallions served with a  
Honey Soy Vinaigrette  
Stir Fried Chicken and Vegetables  
with Sweet Soy Sauce  
White Rice

**\$14.00 per person**

## Lincoln Square

Warm German Potato Salad served with  
Bacon Dressing  
Fresh Cut Vegetables served with Onion  
Dip  
Grilled Black Angus Beef Burgers served on  
Mighty Tasty Buns  
Caramelized Onion, Sweet Pickles,  
Ketchup, American Mustard

**\$13.00 per person**

## Taylor Street

Traditional Caesar Salad, with Crisp  
Romaine, Croutons, Caramelized Red  
Onions, Carrot Threads and Asiago Cheese  
Served with Creamy Caesar Dressing  
Three Cheese Tortellini with  
Walnut Basil Pesto  
Grilled Summer Vegetables drizzled with  
Olive Oil and Balsamic Vinegar  
Rolls and Butter

**\$14.00 per person**

## Lincoln Park

Organic Mesclun Greens, Grilled  
Vegetables and Croutons served with an  
Herb Vinaigrette  
Grilled Salmon OR Chicken Breast  
with Roasted Red Peppers  
Penne Pasta with Marinara and Asiago  
Cheese  
Flat Focaccia

**Salmon - \$16.00 per person**

**Chicken - \$14.00 per person**

## Bronzeville

Fresh Spinach Salad, with Grape Tomatoes,  
and Croutons served with Buttermilk  
Tarragon Ranch  
Meatloaf with Kraft Ketchup  
and Applewood Bacon Crust

OR

Grilled Chicken Breast in Sweet Baby Ray's  
BBQ Sauce  
Sautéed vegetables  
Rice pilaf  
Rolls and Butter

**\$14.00 per person**

**Back-of-the-Yards**

Chicago-style Vienna Beef Hot Dogs served on Rosen's poppy seed bun

In true Chicago tradition, served with:

Diced Tomato, Onion, Mustard, Celery

Salt, Green Relish, Kosher Pickle and Sport

Peppers

Mom's Coleslaw

Fruit salad

Assorted Vitner's chips

**\$8.50 per person**

**Andersonville Bakery**

A selection of Petit Cookies and Bars to Include:

Original 1893 World's Fair Brownie

Chocolate Chip Cookie

Oatmeal Raisin Cookie

Triple Chocolate Cookie

**\$3.50 per person**

# Beverages

There is a ten person minimum and a fifty person maximum for all beverage selections.

Fresh Orange Juice

**\$2.50 each**

Tea Service with Honey and Lemon

**\$2.00 per person**

Bottled Cranberry, Orange or Apple Juice

**\$1.50 each**

Goose Island Sodas

**\$2.00 each**

Spring Water

**\$1.75 each**

Soft Drinks

**\$1.00 each**

Coffee Service with Cream and Sugar

**\$2.00 per person**

Milk

**\$1.25 each**

Alcoholic Beverages must be ordered through the  
Chicago History Museum's Corporate Events Office:  
[events@chicagohistory.org](mailto:events@chicagohistory.org) or 312.799.2254

# Order Form

This form can be emailed to Kate Georguieva at [kgeorguieva@tasteamerica.net](mailto:kgeorguieva@tasteamerica.net)  
or faxed to Kate at 312.799.2529.

Group Name: \_\_\_\_\_ Delivery Time: \_\_\_\_\_  
 Contact on Site: \_\_\_\_\_ Pick-up Time: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Address: \_\_\_\_\_ Email: \_\_\_\_\_  
 City State Zip: \_\_\_\_\_ Location: \_\_\_\_\_  
 Event Date: \_\_\_\_\_ Guest Count: \_\_\_\_\_

## MENU

Item	Price	Quantity	Total Price
Pullman Express	\$4.00/person		
O'Hare Breakfast	\$6.50/person		
Gold Coast English Breakfast	\$8.00/person		
Grant Park	\$12.00 per person		
Lincoln Square	\$13.00 per person		
Lincoln Park Salmon	\$16.00 per person		
Lincoln Park Chicken	\$14.00 per person		
Chinatown	\$14.00 per person		
Taylor Street	\$14.00 per person		
Bronzeville Meatloaf	\$14.00 per person		
Bronzeville Chicken	\$14.00 per person		
Back-of-the-Yards	\$8.50 per person		
Andersonville Bakery	\$3.50 per person		
Fresh Orange Juice	\$2.50 each		
Bottled Cranberry Juice	\$1.50 each		
Bottled Orange Juice	\$1.50 each		
Bottled Apple Juice	\$1.50 each		
Spring Water	\$1.75 each		
Coffee Service	\$2.00 per person		
Tea Service	\$2.00 per person		
Goose Island Sodas	\$2.00 each		
Soft Drinks	\$1.00 each		
Milk	\$1.25 each		

FOR OFFICE USE ONLY (do not complete):

## LABOR

Title	Fee per Hour	Quantity	Total Fee
Supervisor	\$35.00		
Bartender	\$25.00		
Server	\$25.00		

Subtotal	\$0.00
10.75% Tax if applicable	
<b>TOTAL</b>	<b>\$0.00</b>

## Terms and Conditions

The North & Clark Café will be able to accommodate catering for groups of up to 50 guests. The minimum on orders is 10 guests.

To reserve your catering service, a credit card number is required at the point of event confirmation to hold your event.

The Client agrees to inform the Chicago Historical Society's North & Clark Cafe, by phone or email, 3-4 days in advance of event, as to the final number of guests. All changes related to the services listed in the contract agreement must be made no later than this date. Client will be charged for the number of guests and services on the Contract Agreement, if no other number is received. If paying by credit card, your final payment will be charged on the day of the event; If paying by check, final payment is due on the event date. Payment for any additions made on the day of the event will be due on the event date.

This Contract is not assignable. Catering services will not rendered until a copy of this contract has been signed and returned to the Society along with applicable deposit/payment.

The Society is not responsible for items provided by Client to the event (i.e. flowers, cake, gifts, etc.). The Society is responsible for all items listed on the Contract Agreement.

Client agrees to take full responsibility for the actions of guests at all times during the event. Furthermore, it is understood that the Client will conduct the event in an orderly manner, and in full compliance with all applicable laws, ordinances and regulations, and facility contract.

In the event that the Client requests that the Society utilize any possessions ("Articles") of the Client, the Client shall be solely responsible for the care and return of the Articles and the Client hereby waives, releases and indemnifies the Society and its agents and employees from and against any and all liabilities to the Client for loss of damage while using said articles.

The Society's performance is contingent upon the absences of strikes, labor disputes, accidents or any other cause beyond the Society's control.

A cancellation of the contract will only be accepted in writing. Any cancellation must be made at least 48 hours prior to the event. If cancellation is received less than 48 hours prior to the event, the Client will be responsible for any costs incurred by the Society by reason of breach thereof, and that cost will be charged to the credit card on file.

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Museum Representative Signature: \_\_\_\_\_  
Date: \_\_\_\_\_