

Frequently Asked Questions about Museum Internships

Q: I am in town briefly during my spring break. May I stop in the Museum for an interview?

A: Probably not. Museum staff who are reviewing applications will contact applicants whom they wish to interview and determine a mutually convenient time.

Q: Are phone interviews allowed?

A: Yes. Many applicants live outside the Chicago area during the application process period, so if an in-person interview is not possible, staff will arrange a phone interview.

Q: Are applications from high school students permitted?

A: The internship program at the Chicago History Museum is primarily designed for students college age and older.

Q: Do I have to be currently enrolled to be eligible for an internship?

A: No. The internship program is geared toward current students and recent graduates.

Q: Can I apply for more than one internship project.

A: We prefer that applicants only apply for one internship project, but applicants may apply for up to two projects. We recommend you be specific and select a particular project to apply for. We will not attempt to match you with a project if you leave "Project you are applying for" blank on your application.

Q: How will I be notified by the Museum?

A: We aim to notify applicants when we have initially received application materials. While we strive to notify applicants of final decisions, sometimes the large number of applications makes this difficult.

Q: Are CHM internships paid?

A: Unless otherwise indicated, just about all CHM internships are unpaid.